

2021

# Summer Health Care Internship Program



## Information for Employers

### What is the Summer Health Care Internship Program?

This program brings students and health care employers together, giving students experience in a health care environment and employers the opportunity to become more involved in their community. Participating Minnesota hospitals, clinics, nursing facilities and home health agencies employ students between Memorial Day (May 31) and Labor Day (Sept. 6) for at least minimum wage; up to half of the intern's total hourly wages will be reimbursed. Priority will be given to programs seeking to recruit interns who represent minority communities.

### Possible areas of employment/observation

- Radiology
- Laboratory
- Occupational therapy
- Nutrition/dietary services
- Business office
- Transport
- Pharmacy
- Activities/special events
- Inpatient care
- Respiratory therapy
- Chaplaincy
- Social services
- Music therapy

### What are the employer's obligations?

- Employers must pay at least minimum wage.
- Employers must provide an application for students and interview candidates for the internship.
- Employers must seek to create a diverse pool of interns.
- Employers must provide an orientation for the students.
- Employers can employ no more than five students from any one school.
- Employers must employ at least one secondary student for each postsecondary student employed (if there are sufficient qualifying secondary-student applicants).
- Employers must be willing to evaluate the program.

### How can facilities participate?

Any Minnesota hospital, clinic, nursing facility or home health agency can participate in the Summer Health Care Internship Program by completing the application.

The Minnesota Hospital Association will contact all applicants to establish a grant agreement.



Funding for this program is provided through a contract with the Minnesota Department of Health. It is administered by the Minnesota Hospital Association.

## What students qualify for the program?

Students must have completed either their junior or senior year of high school and must intend to complete graduation requirements. Or, they must be a postsecondary student enrolled in a Minnesota educational institution or be a resident of Minnesota enrolled in an out-of-state program. **Postsecondary students must be enrolled, but not graduating in 2021, in a two- or four-year health care degree program**, with the intention of completing the program.

## How do I hire interns?

You should begin by contacting local high school and postsecondary health care careers programs or by placing an advertisement in area newspapers. Employers should have students complete an application and then conduct interviews with qualified candidates. You should request a letter of reference from students as well. Your recruiting and selection efforts should attempt to create a diverse intern group that represents your community. School counselors and students may also contact your facility.

## Possible intern duties

- Register patients/residents/clients
- Clean and sterilize instruments
- Schedule appointments
- Transport lab specimens
- Clean, restock and prepare exam rooms

- Prepare and pull charts
- Transport patients/residents/clients
- Computer data entry
- Accompany residents to appointments
- Nutritional services
- Social activities/special events
- Companionship
- Health care data collection

Students should not be expected to perform duties not associated with the health care industry such as mowing lawns or general maintenance.

## How do I apply?

Employers may apply online at [www.mnhospitals.org/SHCIP](http://www.mnhospitals.org/SHCIP) beginning March 1 until April 9, 2021.

## Who do I contact with questions?

If you have questions regarding the Summer Health Care Internship Program, please contact Sarah Bohnet, SHCIP manager, Minnesota Hospital Association, [sbohnet@mnhospitals.org](mailto:sbohnet@mnhospitals.org).

*“This program gives students in our area the opportunity to see a health care setting and possibly retain them in our community. We enjoy having the interns at our facility.”*

— Summer Health Care Internship Employer

*“This is a great opportunity to introduce local students to the medical field and perhaps bring them back after completing their education. Grow your own!”*

— Summer Health Care Internship Employer

*“Lots of great benefits! Being exposed to long term care and showcasing all the different jobs/tasks that go into caring for the elderly!”*

— Summer Health Care Internship Employer

*“Employees love it! They are energized and engaged around the students and enjoy explaining their jobs/careers. The internship provides increased community awareness of the organization. This program has helped our organization develop stronger ties with the high schools in the area and given us an increased ability to promote health care careers. The program has led to more high school students requesting short-term job shadow experiences during the school year.”*

— Summer Health Care Internship Employer